

Please email this copy to:

**PICO ART INTERNATIONAL PTE LTD**

Pico Creative Centre, 20 Kallang Ave, Singapore 339411

Email : ledon.lim@pico.com

Attn : Ms Ledon Lim

Tel : (65) 6290 5938

Fax : (65) 6290 5617



**Deadline:  
November 2, 2020**

## RIGGING

- Only the official contractor is permitted to undertake rigging works in the exhibition hall.
- Please note that orders received are non-refundable and non-exchangeable.
- Orders are valid only when accompanied with full payment. A confirmation of order will be sent to the email stated below together with methods of payment form. Late orders received after **November 2, 2020** is subjected to **30% surcharge**. On-site orders may not be provided and if available, it will be subjected to **50% surcharge**.

ITEM	UNIT COST (SGD)	QTY	TOTAL (SGD)
Provision of rigging point c/w manual chain block for structure (Per point)	650.00		
Provision of hanging point for banners (Per point, minimum 2 points)	250.00		
Rental of aluminum truss 290mm (Per meter run)	65.00		
Rental of boom lift (Per booth)	1,800.00		
* Subject to 7% Goods & Services Tax (GST) * GST is not applicable for foreign-based exhibitors.	Total Cost Before GST		
	7% GST*		
	Total Cost Including GST		

**PAYMENT (Please select preferred method of Payment)**

- ☐ **For Local Exhibitors: Crossed cheque or bank draft** made payable to Pico Art International Pte Ltd.  
Mailing Address: Pico Creative Centre, 20 Kallang Avenue, Singapore 339411
- ☐ **For Overseas Exhibitors: Telegraphic Transfer** – Please make payment in SGD to the following account:  
**Pico Art International Pte Ltd**  
Bank Name: The Development Bank Of Singapore (DBS Bank), Raffles Place Branch, 22 Malacca Street, Singapore 048980  
Account No.: **048-014598-1 (SGD) or 0048-000048-01-5-022 (USD)** Swift Code: **DBS SS GSG**

To better understand to your rigging request, please submit the following details for a quote:

- Plan view of the exact location of the structure within the booth
- Weight load of the structure
- Height from ground to the highest point of the structure

Exhibiting Company				Stand No.	
Company Address					
Email				Contact Number	
Authorized by (Name)		Signature		Date	